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These supplement and replace Roberts Rules of Order any gathering. This is Direct eDemocracy of UNlocracy.org.

Use of LearnFirstNames.space and SolutionPeace.org/5steps is now 5Steps.space fastpaths the decision making final results of our people.

Benefits: We GODS people decide the NEXT best project by focusing on resolving issues using mediation of collective cooperative mutually binding legal agreements. This alone detaches the ego arrogance of the top decision makers who falsely believe only they can decide how to use GODs resources to achieve total world equality peace of UNIocracy.org.

These simple Keiths Rules of Order methods apply to Corporate business meetings, Legislative Sessions, Courtrooms, Board of Director Meetings, Town Hall Forums, Church meetings, training seminar forums, and any group that requires dignity and respect during their proceedings.

First requirement is to publish the meeting agenda to the required audience and use social viral media including Websites, facebook, ZOOM, SKYPE, and other free internet communication systems to broadcast the current issues, conflicts, and problems. Posting the discussion to targeted audience participants and public is required to show Open Meeting FORUM attendees the proposed, derived, and final results of ACTION. Each meeting agenda should deal with the small items at front of agenda and the biggest issues at the end of the agenda unless the group mutually agrees to re-order the precedence of the issues. Issues of attendee participants of using video audio recording devices should be clearly listed on the agenda. Those who demand privacy during an open forum meeting have the right to NOT attend or be remote but forfeit their right to actively participate and eVote. Security of the

proceedings is easy by digital write once, read only public use of 100% secured databases using SolutionBankFraud.com and FOIA.ONE systems.

Second requirement is to start on scheduled time using large screen TV or LCD Projector or WhiteBoard to record the decisions made using system Keith procreated of IseeStand.space PhoneCradle.space (was .com) patented in 2009 forward. Group can set standard of penalty for any late arrivals that also applies for future meetings.

Third requirement is sign in of everyone in the room and even remote participants. Best is for those with business cards to leave them at greeting desk with date of meeting and brief identifying features of themselves. See below. Optionally the host, panel of speakers, and participants can agree to share the sign-in list online or email distribute publish out to any or all requestors. Anyone who refuses to show their identification and is not recognized by other attendees can be banned from attending by the greeters hosts, and other participants.

LearnFirstNames.space is the group exercise to identify WHO is WHO and who has interest and resources to solve the itemized agenda issues. Everyone present agrees they can be EVOTE.one out of the meeting if the majority recognize the person is self-serving, a hypocrite, or is only present to cause dissension and trouble.

Fourth requirement is use of a skilled trained MEDIATOR HOST to manage the discussions and focus the audience and keynote speakers on fast path methods to procreate items of ACTION results progressively forward. A separate transcription scribe is required if issues are complex or controversial in nature.

Fifth requirement is an elected Sergeant at Arms if the meeting participants expect issues from participants that are disruptive to the decision making progress of reaching mutual and legally binding agreements.

Sixth requirement is process of conducting each meeting.

- 1. Brief greeting by host on name of Group, date, location, purpose, and expected number of attendees.
- 2. Everyone (in a smaller group under 20), introduce themselves by their first name and 1 sentence on their primary expertise or business with limit of 15 seconds each. Helps if group responds with 'WELCOME (their first name) to reinforce who is who. Scribe records their # of introduction, their first name/last name, basic mindmap of the person by approximate age, gender, color of clothes, identification factors. Use of business cards helps.
- 3. Host of meeting starts with fast path review of previous meeting issue follow ups and mention of any 'tabled delayed items'.
- 4. Host introduces any guest speakers or panel by first name and brief expertise.
- 5. Meeting agenda starts on time to structure the minds of everyone.
- 6. Item Topic is shared. Host immediately asks for show of hands of those who are interested YES, or not interested NO.
- 7. Use of Visual diagrams and associated supporting information is most helpful using video audio presentation tools and methods such as IseeStand PhoneCradle. Everyone is on the same page using keiths methods from NSASpeakers.org and other top professional trainers.
- 8. During discussion, host acknowledges and recognizes who raises their hand for commentary control of proceedings. An assigned 'TIMER' person can use a signal light or small sign to indicate elapsed time has been exceeded to limit long 'filibuster' discussions. The group can hand vote to permit the person to continue their open public forum explanations.
- 9. The host mediator is 100% responsible for maintaining order of respect and dignity in all conversations. Anyone providing a controversal problem, issue, or conflict is required to provide the solution to solve the named topic as well as prevent further occurrances. 5Steps.space does

this visually for group subjective and objective reaching of mutually agreeable compromise solution sets.

- 10. Any disruptive person can be eVoted out of room by will of majority consensus. Sergeant of Arms is responsible for maintaining decorum and respectful treatment of respect and ethical integrity between all participants.
- 11. If the meeting is a formal decision making board such as commissioners, board of directors, mayor/councilpersons, the host mediator asks the audience to PRE-VOTE their decisions before the empaneled hosts pass their final recorded legally binding decision.
- 12. Agenda Items that require more followup, delay for research or additional readings before passing ACTION of YES or NO are tabled.

These Keiths Rules of Order are an integral part of <u>SolutionManifesto.com</u> worlds Last open public Constitution that ensures everyone's rights are protected by Free Speech and Free Press.

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